

# AIRLINE PERSONNEL DEDUCTIONS

Client: \_\_\_\_\_

ID# \_\_\_\_\_ Tax Year \_\_\_\_\_

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Uniforms	
Alterations/Repairs	
Belts	
Emblems/Insignia/Wings	
Gloves	
Hat	
Jacket/Overcoat	
Laundry/DryCleaning	
Pants	
Shirts/Blouses	
Shoes/Boots	
Sweater/Vest	
Ties/Scarf	
Other _____	
Other _____	
Total	

Professional	
Bidding/Software/Fees	
Books/Manuals/Tapes	
Business Cards	
Internet	
FAA Medical Exam	
ID Replacement	
Licenses	
Passport/Photo/Visa	
Professional dues	
Subscriptions/Publications	
Training Expense	
Union dues/Assessments	
Union Ofcr./Committee	
Other _____	
Other _____	
Total	

Mileage		
FAA Physical		Miles
Company Physical		Miles
Training		Miles
Other _____		Miles
Total		

Other Information	

Vehicle & Travel	
See Vehicle, Travel & Entertainment Worksheet	

Equipment	
Alarm Clock/Portable	
Calculators	
Cockpit Keys	
Ear Piece/Protectors	
Flashlight/Batteries	
Flight Bag	
Jet Bridge Keys	
Log Book	
Luggage/Garmet Bag	
Maps/Charts	
Name Tags	
Portable Security Device	
Sunglasses	
Translators	
Voltage Converter	
Watch/Batteries	
Other _____	
Other _____	
Other _____	
Other _____	
Other _____	
Total	

Telephone	
Second Line	
Long distance	
Pay phone	
Cellular	
Answering machine	
Fax line	
Pager	
Other _____	
Total	

Prepared By:

**GVC FINANCIAL INC**  
**978 DOUGLAS AVE, SUITE 102**  
**ALTAMONTE SPRINGS FL 32714**  
**Tel: (407) 331-0678 Fax: (407) 389-0510**

12-28-2009